

Reference Number: FOIAH2425/084
From: Commercial
Date: 08 May 2024
Subject: Trust postage and costs

Q1 How many 2nd Class Letters were franked in your post room(s) in the last 12 months at each of your sites?

A1 Information not held – the Trust does not routinely collate or hold this information centrally as part of its management or performance data. We are unable to provide a detailed breakdown of 2nd class post as the Trust are invoiced for all post and this is not broken down by type sent.

Q2 What franking tariff are the franking machines using (Royal Mail Standard Franking, Royal Mail Mailmark?)

A2 Royal Mail standard franking.

Q3 What is the name of the person responsible for the Trust's postage budget/costs?

A3 Mark Devereaux – Head of Facilities