

**Reference Number:** FOIAH2324/696  
**From:** Private Individual  
**Date:** 07 March 2024  
**Subject:** Cost of Processing Freedom of Information

For the last 3 tax year's (23/22, 22/21, 21/20) please provide the total cost of:

Q1 Total number of staff hired with responsibility for freedom of information requests, (full time equivalent) .

A1 Information not held – The Trust does not employ staff uniquely to manage and be responsible for Freedom of Information (FOI). We have a team of individuals that support this but we do not quantify or hold data on WTE for managing FOI. The Information Governance Team coordinate FOI requests and responses with varying elements of responsibility between the team which is made up of 1.00 WTE Band 7, 1.00 WTE Band 5, 4.00 WTE Band 4, and this is a shared resource across 2 organisations.

Q2 Total salary costs for staff with responsibility for freedom of information requests.

A2 Please refer to the above response. Agenda for pay rates are available via the NHS Employers website: <https://www.nhsemployers.org/articles/pay-scales-202324>

Q3 Total for all other costs associated with handling freedom of information requests.

A3 Information not held

Q4 Total number of freedom of information requests received, and total number responded with the requested information

A4

Financial year	Received	Completed
23/22	674	676
22/21	547	375
21/20	395	148