

Reference Number: FOIAH2425/240
From: Commercial
Date: 05 August 2024
Subject: Board portals for meeting documents and agendas

Q1 How do you manage the documents and agendas for your meetings?

A1 The Trust uses Adobe Pro to merge all the papers, so one PDF is created. We do not use any meeting management software

Q2 Do you have a solution in place or are you considering a board portal solution?

A2 No solution in place and the Trust is not considering a board portal solution as Adobe is sufficient

Q3 If you do have a board portal solution in place, which one and when does it renew?

A3 Not applicable, as per A1.

Q4 What is your annual budget for board portals?

A4 Not applicable, as per A1.

Q5 Who is the contact person for board portals at your organization?

A5 Not applicable, as per A1.

Q6 Who is your IT Systems Manager or IT Manager who may look at IT Systems/Apps in your organization?

A6 Leila Brown- Associate Director- Digital Transformation